

CredU



Vacancy

Facilities Assistant

Have you got an eye for quality and experience in a maintenance environment?

You could consider Joining our team at CredU.

CredU are looking for a Facilities Assistant to help maintain our buildings and equipment.

We are looking to recruit a person for 8 hours a week initially.

You will be responsible for the upkeep and maintenance of buildings to ensure that they meet a high level of decoration and serviceability. The role will include, painting, changing light bulbs, cleaning, general maintenance, fire alarm testing, minor refurbishments, waste disposal and security of each of our sites. You will keep a record of all maintenance jobs on the 'maintenance log'.

You will have experience of working in a maintenance environment, be confident to work on your own, have an eye for attention to detail and be able to use Microsoft Word and Excel.

Contract: Hours: 8 hours per week 12 month fixed term contract.

Annual Leave: 25 days Pro Rata including Bank Holidays.

Base: Porthcawl, Wales.

Essential Experience: Previous work within a maintenance environment.

Aim of the Post

To effectively maintain the building and equipment portfolio.

About CredU;



CredU Charity Ltd (1176908) 33a Mary Street, Porthcawl, CF36 3YR

Registered in England and Wales 8612175

Credu



Credu is a registered Charity created by a highly ambitious group of local business people with plans to develop a commercial £multi-million Harbour Quarter development. Credu have already developed the SeaQuest Coastal Science and Education programme, which is being delivered to schools and uniform groups across South Wales and the Marine Services business providing boat launch, storage and boat services to the Porthcawl Harbour.

This is a great opportunity to be part of, and grow with, an expanding business.

Volunteer positions also available.

Please send your CV and covering letter to: contact@porthcawl-harbourside.co.uk

Closing Date 25 January 2019.



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